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OTE 81-1018

18 March 1981

MEMORANDUM FOR: Deputy Director for Administration

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FROM: [REDACTED]
Director of Training and Education

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SUBJECT: Report on Conferences Held [REDACTED]

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1. As you requested there is attached hereto a listing of the conferences hosted by the [REDACTED] during Fiscal Year 1980. Excluded from this listing are regularly scheduled training activities, numerous briefings of Community and Agency officials, and certain sensitive operational activities and demonstrations.

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2. While this Office is not in a position to determine the precise purpose of conferences held [REDACTED] it is apparent from a review of the listing that the vast majority of the activities represent "management conferences" or "retreats" by components of the Agency. On the last page of the listing five DCI "Take Stock" conferences are indicated. These were meetings arranged by the then DCI to have senior officials of the Agency meet with representatives of a management consulting firm to discuss the current management of CIA and initiatives which could be taken to prepare for the future.

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3. Normally, conferences such as are listed involve extra meal service and certain housekeeping overtime costs. In addition to this conference support activity, [REDACTED] during the same period supported a variety of training courses involving approximately 1200 students.

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Attachment:
As Stated

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CONFERENCES, SEMINARS, SPECIAL ACTIVITIES - [REDACTED] -- FY 1980

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<u>Activity</u>	<u>Date</u>	<u>No. of Participants</u>
Office of Economic Research Conference	3 - 5 Oct	46
Office of Current Reference Conference	8 - 10 Oct	41
Equal Employment Opportunity Seminar	9 - 11 Oct	19
Office of Scientific Intelligence	10 - 12 Oct	28
25X1 [REDACTED]		
25X1 Office of General Counsel Conference	12 - 13 Oct	29
[REDACTED]	15 - 19 Oct	20
Freedom of Information and Privacy Act Conference	17 - 19 Oct	55
U.S. Army INSCOM Conference	22 - 24 Oct	19
25X1 Latin America (Chiefs of Station) Conference	23 - 26 Oct	47
[REDACTED]	28 Oct - 2 Nov	67
Office of Scientific Intelligence (Life Sciences Division) Conference	31 Oct - 2 Nov	23
National Photographic Interpretation Center Conference	5 - 6 Nov	7
National Photographic Interpretation Center Conference	7 - 9 Nov	13
National Foreign Assessment Center Planning Conference	14 - 16 Nov	28
Office of Political Analysis Conference	13 - 15 Nov	14

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<u>Activity</u>	<u>Date</u>	<u>No. of Participants</u>
National Intelligence Officer on Africa Conference	13 - 16 Nov	63
Office of Sigint Operations (Technical Support Division) Group	3 - 6 Dec	16
Office of Logistics (Procurement Division) Conference	3 - 6 Dec	26
Associate Deputy Director for Operations Working Group	14 - 16 Dec	5
Resource Management Conference	10 - 11 Jan	14
Audit Staff Conference	16 - 18 Jan	33
National Foreign Assessment Center Program Conference	21 - 26 Jan	24
National Photographic Interpretation Center (Technical Services Group) Conference	22 - 24 Jan	10
Office of Political Analysis Conference	30 Jan - 1 Feb	34
Office of Data Processing Management Conference	3 - 6 Feb	17
National Photographic Interpretation Center Conference	20 - 22 Feb	14
Office of Current Operations Conference	26 - 27 Feb	20
Deputy Director for Administration Conference	28 Feb - 1 Mar	15
Office of Development and Engineering Conference	4 - 6 Mar	22
Office of Central Reference Clerical Conference	9 - 11 Mar	50

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<u>Activity</u>	<u>Date</u>	<u>No. of Participants</u>
Public Affairs Communication Conference	11 - 12 Mar	25
Naval Intelligence Command Ops Conference	23 - 26 Mar	25
Office of Legislative Counsel Conference	10 - 11 Apr	40
National Photographic Interpretation Center Conference	16 - 18 Apr	12
Office of Scientific Intelligence (Life Sciences Division) Conference	23 --25 Apr	27
Office of Current Operations Conference	6 - 7 May	20
Office of Research and Development	7 --9 May	11
Office of General Counsel Guidelines Conference	21 - 23 May	19
National Foreign Assessment Center/ National Intelligence Officer Conference	22 - 24 May	41
Communications Conference	26 - 30 May	25
National Photographic Interpretation Center Conference	4 - 6 June	4
Counterintelligence Symposium	5 - 6 June	29
Office of the Comptroller Conference	8 - 11 June	19
Defense Intelligence Agency Conference	23 - 26 June	37
Office of Development and Engineering Conference	14 - 16 Jul	63
DCI Executive Committee Conference	23 - 24 Jul	21
Office of Logistics Planning Conference	30 Jul - 1 Aug	13

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<u>Activity</u>	<u>Date</u>	<u>No. of Participants</u>
Equal Employment Opportunity/Urban League Fellows Conference	29 Jul - 1 Aug	24
Interagency Armor Committee Conference	4 - 7 Aug	15
Credit Union Conference	13 - 16 Aug	50
Ambassadorial Seminar	14 - 15 Aug	18 + 7 Staff
Office of Management and Budget Conference	2 - 5 Sept	8
Office of General Counsel Conference	4 - 5 Sept	31
Special Assistant to DCI Conference	7 - 9 Sept	13
Equal Employment Opportunity/Opportunity for Career Development Program Conference	7 - 12 Sept	9
Position Management and Compensation Division Conference	10 - 12 Sept	27
Freedom of Information Act Conference	17 - 19 Sept	54
Office of Strategic Research Conference	28 - 30 Sept	26
Naval Intelligence Command Conference	29 - 30 Sept	15
DCI "Take Stock" Conference	16 - 17 Sept	9+2 fm McBer
DCI "Take Stock" Conference	18 - 19 Sept	17+2 fm McBer
DCI "Take Stock" Conference	22 Sept	5+2 fm McBer
DCI "Take Stock" Conference	23 - 24 Sept	12+2 fm McBer
DCI "Take Stock" Conference	25 - 26 Sept	8+2 fm McBer
European Division (SB) Workshop	14 - 21 May	26
	TOTAL	1,634